

MEDICAL ASSISTING (MED)

All MED courses numbered 100 and above may be applied to the major field and elective requirement for the Associate in Arts and Associate in Science degrees.

MED 101 Intro to Medical Assisting (2) 2,0

Students will learn the administrative role of the medical assistant. Units on HIPAA, ethics, clerical skills, scheduling, communication, health information management, and OSHA will also be covered. Students will also shadow a certified medical assistant for 8 hours. Proficiency Credit: Not Available Pass/No Credit: Not Available

SPECIAL NOTE: Students enrolled in this program are required to have the following: 1) criminal background check, 2) drug test, 3) physical exam, 4) lab tests to prove immunity to common illnesses, 5) TB test, 6) health insurance, 7) uniform, 8) social security card 9) Basic Life Support (BLS) Healthcare Provider CPR certification 10) fully vaccinated for COVID-19..

In-District Tuition/Fees: \$364 (effective 2022/23 academic year)

In-district tuition rates are subject to change based on Board approval.

Prerequisite: Admission into the Medical Assisting Program

Semester(s) Offered: Fall

MED 110 Medical Billing and Coding (3) 3,0

Students will learn basic medical billing and coding including a general understanding of medical insurance. Units on billing and coding, insurance and referrals, bookkeeping, communication with patients, and administrative EMR tasks. (1.2) Proficiency Credit: Not Available Pass/No Credit: Not Available

SPECIAL NOTE: Students enrolled in this program are required to have the following: 1) criminal background check, 2) drug test, 3) physical exam, 4) lab tests to prove immunity to common illnesses, 5) TB test, 6) health insurance, 7) uniform, 8) social security card 9) Basic Life Support (BLS) Healthcare Provider CPR certification 10) fully vaccinated for COVID-19..

In-District Tuition/Fees: \$546 (effective 2022/23 academic year)

In-district tuition rates are subject to change based on Board approval.

Prerequisite: Admission into the Medical Assisting Program

Semester(s) Offered: Fall

MED 120 Medical Asst Patient Care Skills (5) 2,6

Students will learn the clinical role of medical assistant. Units on human body systems and functions, chronic conditions and treatments, rooming a patient, pharmacology, and medication administration. (1.2) Proficiency Credit: Not Available Pass/No Credit: Not Available

SPECIAL NOTE: Students enrolled in this program are required to have the following: 1) criminal background check, 2) drug test, 3) physical exam, 4) lab tests to prove immunity to common illnesses, 5) TB test, 6) health insurance, 7) uniform, 8) social security card 9) Basic Life Support (BLS) Healthcare Provider CPR certification 10) fully vaccinated for COVID-19..

In-District Tuition/Fees: \$660 (effective 2022/23 academic year)

In-district tuition rates are subject to change based on Board approval.

Prerequisite: Grade of C or better in MED 101 and MED 110

Semester(s) Offered: Spring

MED 130 Medical Asst Clinical Procedures (4) 2.5,3

Students will learn the clinical role of a medical assistant. Units on clinical procedures, infection control, CDC regulations, first aid, medical equipment and maintenance, and clinical documentation in an EMR. Proficiency Credit: Not Available Pass/No Credit: Not Available

SPECIAL NOTE: Students enrolled in this program are required to have the following: 1) criminal background check, 2) drug test, 3) physical exam, 4) lab tests to prove immunity to common illnesses, 5) TB test, 6) health insurance, 7) uniform, 8) social security card 9) Basic Life Support (BLS) Healthcare Provider CPR certification 10) fully vaccinated for COVID-19..

In-District Tuition/Fees: \$528 (effective 2022/23 academic year)

In-district tuition rates are subject to change based on Board approval.

Prerequisite: Grade of C or better in MED 101 and MED 110.

Semester(s) Offered: Spring

MED 140 Medical Assisting Externship (5) .5,13.5

Students will participate in 160 hours of externship in a healthcare facility to enhance their administrative and clinical skill. (1.2) Proficiency Credit: Not Available Pass/No Credit: Not Available

SPECIAL NOTE: Students enrolled in this program are required to have the following: 1) criminal background check, 2) drug test, 3) physical exam, 4) lab tests to prove immunity to common illnesses, 5) TB test, 6) health insurance, 7) uniform, 8) social security card 9) Basic Life Support (BLS) Healthcare Provider CPR certification 10) fully vaccinated for COVID-19..

In-District Tuition/Fees: \$660 (effective 2022/23 academic year)

In-district tuition rates are subject to change based on Board approval.

Prerequisite: Grade of C or better in MED 130 and MED 120.

Semester(s) Offered: Summer

MED 150 Medical Assisting Capstone (2) 2,0

In this course students will prepare for the RMA exam, as well as develop a resume and practice interviewing skills. (1.2) Proficiency Credit: Not Available Pass/No Credit: Not Available

SPECIAL NOTE: Students enrolled in this program are required to have the following: 1) criminal background check, 2) drug test, 3) physical exam, 4) lab tests to prove immunity to common illnesses, 5) TB test, 6) health insurance, 7) uniform, 8) social security card 9) Basic Life Support (BLS) Healthcare Provider CPR certification 10) fully vaccinated for COVID-19..

In-District Tuition/Fees: \$264 (effective 2022/23 academic year)

In-district tuition rates are subject to change based on Board approval.

Prerequisite: Grade of C or better in MED 130 and MED 120

Semester(s) Offered: Summer