

# MEDICAL ASSISTING (MED)

All MED courses numbered 100 and above may be applied to the major field and elective requirement for the Associate in Arts and Associate in Science degrees.

## **MED 101 Intro to Medical Assisting (2) 2,0**

Students will learn about the role of a medical assistant. Units on scope of practice, HIPAA, medical law and ethics, scheduling, effective communication and infection control will also be covered. Students will also shadow a certified medical assistant for 8 hours. Proficiency Credit: Not Available Pass/No Credit: Not Available

SPECIAL NOTE: Students enrolled in this program are required to have the following: 1) criminal background check, 2) drug test, 3) physical exam, 4) lab tests to prove immunity to common illnesses, 5) TB test, 6) health insurance, 7) uniform, 8) social security card 9) Basic Life Support (BLS) Healthcare Provider CPR certification 10) fully vaccinated for COVID-19..

**In-District Tuition/Fees:** \$376 (effective 2025/26 academic year)

**In-district tuition rates are subject to change based on Board approval.**

**Prerequisite:** Admission into the Medical Assisting Program

**Semester(s) Offered:** Fall

## **MED 110 Medical Asst Administrative Skills (3) 3,0**

Students will learn administrative functions of a medical assistant. Units on billing and coding, insurance and referrals, medical practice finances, communication with patients, administrative electronic medical record tasks and health information managements. (1.2) Proficiency Credit: Not Available Pass/No Credit: Not Available

SPECIAL NOTE: Students enrolled in this program are required to have the following: 1) criminal background check, 2) drug test, 3) physical exam, 4) lab tests to prove immunity to common illnesses, 5) TB test, 6) health insurance, 7) uniform, 8) social security card 9) Basic Life Support (BLS) Healthcare Provider CPR certification 10) fully vaccinated for COVID-19..

**In-District Tuition/Fees:** \$564 (effective 2025/26 academic year)

**In-district tuition rates are subject to change based on Board approval.**

**Prerequisite:** Admission into the Medical Assisting Program

**Semester(s) Offered:** Fall

## **MED 115 Medical Asst Clinical Foundations (3) 2,2**

Students will be introduced to the clinic foundations of medical assisting. Units on the human body systems and functions, common pathology related to each body system, measuring and record vital signs and rooming a patient. (1.2) Proficiency Credit: Not Available Pass/No Credit: Not Available

SPECIAL NOTE: Students enrolled in this program are required to have the following: 1) criminal background check, 2) drug test, 3) physical exam, 4) lab tests to prove immunity to common illnesses, 5) TB test, 6) health insurance, 7) uniform, 8) social security card 9) Basic Life Support (BLS) Healthcare Provider CPR certification 10) fully vaccinated for COVID-19.

**In-District Tuition/Fees:** \$414 (effective 2025/26 academic year)

**In-district tuition rates are subject to change based on Board approval.**

**Prerequisite:** Prerequisite: Admission into the Medical Assisting Program.

**Semester(s) Offered:** Fall

## **MED 120 Medical Asst Patient Care Skills (5) 2,6**

Students will learn the clinical role of a medical assistant. Units on pharmacology, medication administration, medical testing, medical equipment and maintenance, nutrition, and applied mathematics.(1.2) Proficiency Credit: Not Available Pass/No Credit: Not Available

SPECIAL NOTE: Students enrolled in this program are required to have the following: 1) criminal background check, 2) drug test, 3) physical exam, 4) lab tests to prove immunity to common illnesses, 5) TB test, 6) health insurance, 7) uniform, 8) social security card 9) Basic Life Support (BLS) Healthcare Provider CPR certification 10) fully vaccinated for COVID-19..

**In-District Tuition/Fees:** \$690 (effective 2025/26 academic year)

**In-district tuition rates are subject to change based on Board approval.**

**Prerequisite:** Grade of C or better in MED 101, MED 110 and MED 115

**Semester(s) Offered:** Spring

**MED 130 Medical Asst Clinical Procedures (4) 2.5,3**

Students will learn the clinical role of a medical assistant. Units on medical exams and procedures, minor office surgeries, infection control, first aid and protective practices, and electronic medical record documentation. Proficiency Credit: Not Available Pass/No Credit: Not Available

SPECIAL NOTE: Students enrolled in this program are required to have the following: 1) criminal background check, 2) drug test, 3) physical exam, 4) lab tests to prove immunity to common illnesses, 5) TB test, 6) health insurance, 7) uniform, 8) social security card 9) Basic Life Support (BLS) Healthcare Provider CPR certification 10) fully vaccinated for COVID-19..

**In-District Tuition/Fees:** \$552 (effective 2025/26 academic year)

**In-district tuition rates are subject to change based on Board approval.**

**Prerequisite:** Grade of C or better in MED 101, MED 110 and MED 115

**Semester(s) Offered:** Spring

**MED 140 Medical Assisting Externship (5) .5,13.5**

Students will participate in 160 hours of externship in a healthcare facility to enhance their administrative and clinical skill. (1.2) Proficiency Credit: Not Available Pass/No Credit: Not Available

SPECIAL NOTE: Students enrolled in this program are required to have the following: 1) criminal background check, 2) drug test, 3) physical exam, 4) lab tests to prove immunity to common illnesses, 5) TB test, 6) health insurance, 7) uniform, 8) social security card 9) Basic Life Support (BLS) Healthcare Provider CPR certification 10) fully vaccinated for COVID-19..

**In-District Tuition/Fees:** \$690 (effective 2025/26 academic year)

**In-district tuition rates are subject to change based on Board approval.**

**Prerequisite:** Grade of C or better in MED 130 and MED 120.

**Semester(s) Offered:** Summer

**MED 150 Medical Assisting Capstone (2) 2,0**

In this course students will prepare for the RMA exam, as well as develop a resume and practice interviewing skills. (1.2) Proficiency Credit: Not Available Pass/No Credit: Not Available

SPECIAL NOTE: Students enrolled in this program are required to have the following: 1) criminal background check, 2) drug test, 3) physical exam, 4) lab tests to prove immunity to common illnesses, 5) TB test, 6) health insurance, 7) uniform, 8) social security card 9) Basic Life Support (BLS) Healthcare Provider CPR certification 10) fully vaccinated for COVID-19..

**In-District Tuition/Fees:** \$276 (effective 2025/26 academic year)

**In-district tuition rates are subject to change based on Board approval.**

**Prerequisite:** Grade of C or better in MED 130 and MED 120

**Semester(s) Offered:** Summer